

PURLEY ON THAMES PARISH COUNCIL

HIGHWAYS AND FOOTPATHS COMMITTEE

**Minutes of the meeting of the Highways and Footpaths Committee
held at the Parish Office on 9th November 2017**

PRESENT: Mr B Ayling (Chairman) Mr G Rolfe Mrs C Collier Mrs S Briscoe
Mr N Haughton Mr M Bishop Mr R Jones (*from 7.55pm*)

In attendance: Mrs C Lamb (Clerk), Mr C Moses (Amenities Officer), Mr R Farrow (Cllr)

H18/01 TO RECEIVE APOLOGIES FOR ABSENCE – to accept apologies
None received. Mr R Jones had informed the Clerk he may be late because of travelling from another meeting.

H18/02 TO RECEIVE ANY DECLARATIONS OF INTEREST – to receive declarations of interest and written requests for dispensations for disclosable pecuniary interests from councilors on items on the agenda and to grant any requests as appropriate.

None received

H18/03 TO RECEIVE ANY STATEMENT OR QUESTIONS FROM MEMBERS OF THE PUBLIC -The meeting may adjourn for a period up to, but no longer than, 20 minute

No members of the public were in attendance.

H18/04 TO RECEIVE AND CONFIRM THE MINUTES – to confirm as a correct record the Minutes of the meeting held on 9th November 2017 and 4th December 2017 (circulated). Minutes to be taken as read.

Minutes from 9th Nov 2017 were confirmed as correct and signed by the Chairman.
Minutes from 4th Dec 2017 were confirmed as correct and signed by the Chairman

H18/05 PAST SUBJECT MATTERS FOR REPORT ONLY – (that are not already on the agenda).

H17/30 Mrs Collier reported that the planned meeting to demonstrate the 'A' Frame flood barrier to residents of Rivergardens would not be taking place. The Environment Agency had informed the organisers that the EA did not have enough staff to run the session.

H17/30 the 'Meet your Flood Warden' meeting planned for the 9th December 2017 took place. It was attended by nine flood wardens and 1 member of the public.

H17/30 The new streetlight had been installed in Hornbeam Close. The Clerk had contacted the street lighting contractor to confirm that the streetlight was no longer owned by the Parish Council and have it removed from the contract.

H17/32-2 The letter had not been prepared to send to residents with trees over hanging footpaths.

H17/39 Hedges had been cut and letter issued to allotment holders informing them they are required to keep the perimeter path clear.

H18/06 TO RECEIVE REPORTS FROM THE PARISH OFFICE ON ACTIONS UNDERTAKEN SINCE THE PREVIOUS MEETING:

- a. ACTION LOG – was reviewed and updated.
- b. PARISH OFFICE REPORT – Mr Moses presented his report to the committee.

Mr R Jones arrived at the meeting (7.55pm)

- c. ALLOTMENT REPORT – A verbal report was given by the Clerk.
Post for the entrance gate was unstable. Amenities Officer would get quotes for repair.

H18/07 TO RECEIVE FURTHER REPORTS ON THE FOLLOWING (if any)

- a. HIGHWAYS & FOOTPATHS
- b. PIKESHAW
- c. GROUNDS MAINTENANCE - Mr Farrow informed the Committee that the Recreation Committee had added grass cuts for Bucknell's Meadow playground area to the Grounds Maintenance Contract.
- d. FLOOD MANAGEMENT
- e. BUS SERVICES - WBC had requested funding from the Council towards the 143 bus service for another year. This item would be on the PC meeting agenda in April 2018.
- f. STREETLIGHTING
- g. LITTER – Mr Ayling reporting seeing lots of litter in the overgrowth from Brading Way/Park Walk. It was suggested that some of this litter could be left from Refuse Collection. Mr R Jones would raise this with the WBC Waste Team. Mr R Jones and Mrs S Briscoe agreed to raise in their articles for the PPN.

H18/08 TO RECEIVE A REPORT FROM THE LAST NAG MEETING (if any)

Mr G Rolfe and Mr R Jones reported that the NAG had discussed reviewing the Terms of Reference of the group.

H18/09 RESOLUTIONS

H18/09-1 To consider the proposal for addressing parking issues in the lower village, particularly on the No.16 bus route.

RESOLVED that the Parish Council would write to Reading Buses, via the Clerk, to ask how often the Bud may be delayed by parked cars.

RESOLVED that the Parish Council would approach West Berkshire Council to ask advice about possible solutions to the parking issues on the bus route.

RESOLVED to support Cllr J Langford in her investigation into parking issues in the lower village.

Mrs B Ayling thanked Cllr Langford for her work on the report and proposal.

- H18/09-2 **To approve and A site and a B site for two new noticeboards in the village.**
- RESOLVED** that the noticeboard to replace the Post Office noticeboard should be sited at:
 A – next to bus shelter on Reading bound direction of A329 near top of Nursery Gardens.
 B – on grass verge to side of roundabout between Nursery Gardens and the same bus stop.
- RESOLVED** that the new noticeboard should be sited at:
 A – the bus lay-by on the Oxford Road (A329) after Knowsley Road roundabout. To be placed next to the post box.
 B – request permission from Purley Beeches to site one on their land next to flint wall facing footpath on Oxford Road (A329).
- H18/09-3 **To approve any possible locations for additional salt-bins in the village.**
- The Clerk was requested to contact the Pcs insurance company with regards to placing a salt-bin at Goosecroft. *The resolution would be postponed until the next H&F meeting.*
- H18/09-4 **To approve the action plan for implementation of the Micro-plots at the Allotments.**
- RESOLVED** that Mr R Jones would work with the Assistant Clerk and the Hon. Allotments Manager to progress and launch the project on behalf of the Parish Council.
- H18/10 **TO DISCUSS ISSUES RELATING TO A POSSIBLE SECOND GATE INTO THE NORTH END OF BUCKNELL'S MEADOW, OPPOSITE ENTRANCE TO BLOUNTS MEADOW AND IMPROVED PEDESTRIAN ACCESS TO THE LOCK.**
- Mr Farrow gave a verbal report on the meeting with local landowner regarding pedestrian access to Mapledurham Lock. The causeway would not be opened. It was agreed that with regards to making a decision about a second gate into Bucknell's Meadow, a number of questions about improving disabled access to Mapledurham Lock via Blount's Meadow needed to be addressed. Mrs Briscoe would be writing to Natural England to request a site visit and advice.
- H18/11 **BUDGET 2017/18 – Noted.**
- H18/12 **TO RECEIVE ANY MEMBERS ITEMS FOR THE NEXT HIGHWAYS AND FOOTPATHS COMMITTEE AGENDA**
- Mr M Bishop – Permitted paths at Springs Farm, the Sulbrook area and maintenance of footpaths.

Date of next meeting: Parish Council: 5th April 2018