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The Annual Meeting of the Parish Council will be held in the Parish Office on Thursday 10th May 2018 at 7.30pm for the purpose of transacting the following business

(Members of the public and press are invited to attend the meeting)

A handwritten signature in black ink that reads "Christine Lamb".

C H Lamb

Clerk to the Council

3rd May 2018

AGENDA

- P18/35 ELECTION OF CHAIRMAN** – To elect a Chairman of the Parish Council for the ensuing year and receive the Chairman’s Declaration of Acceptance of Office
- P18/36 ELECTION OF VICE CHAIRMAN** – To elect a Vice Chairman for the ensuing year and receive the Vice Chairman’s Declaration of Acceptance of Office
- P18/37 TO RECEIVE APOLOGIES FOR ABSENCE** – *to consider to be formally approved by Council*
- P18/38 TO RECEIVE DECLARATIONS OF INTEREST** – *to receive declarations of disclosable pecuniary interests and other interest in items on the agenda and written requests for new DPI dispensations and to grant any requests as appropriate*
- P18/39 TO RECEIVE ANY STATEMENT OR QUESTIONS FROM MEMBERS OF THE PUBLIC** - *The Chairman may adjourn the meeting to allow questions from the public for a period up to, but no longer than, 20 minutes*
- P18/40 TO RECEIVE AND CONFIRM THE MINUTES** – to confirm as a correct record the Minutes of the meeting held on 5th April 2018 (circulated). *Minutes to be taken as read.*
- P18/41 PAST SUBJECT MATTERS FOR REPORT ONLY** (*that are not already on the agenda*)
- P18/42 TO RECEIVE THE REPORTS OF THE FOLLOWING COMMITTEES AND TO NOTE THEIR DECISIONS THERETO:**
Planning – 9th April 2018 (unconfirmed)
- P18/43 CORPORATE GOVERNANCE** – to reaffirm the following:
- P18/43-1 Standing Orders (no changes)
 - P18/43-2 Financial Regulations (updates required)
 - P18/43-3 FOI Model Publication Scheme (no changes)
 - P18/43-4 Health & Safety Policy Statement (no changes), Complaints Policy (no change), Open Meetings Policy (no change)
 - P18/43-5 General Power of Competence – to confirm the eligibility of the Parish Council to qualify as an eligible Parish Council under the conditions prescribed in the General Power of Competence (Prescribed Conditions) Order 2012

P18/44 APPOINTMENT OF STANDING COMMITTEES

- i) Highways and Footpaths ii) Recreation iii) Barn Management iv) Planning
To adjourn the Council meeting in order that Committees may elect their Chairman
v) To confirm the Committee terms of reference (no changes)

P18/45 FINANCIAL MATTERS

- To appoint i) Responsible Financial Officer ii) Cheque Signatories iii) Internal Auditor
To review Internal Audit Plan 2017

P18/46 WORKING GROUPS – To appoint members to sit on the under-mentioned Advisory Groups

- i) Grants
- ii) Financial Risk Assessment
- iii) Human Resources
- iv) Health Safety and Access
- v) Bungalow

P18/47 FLOOD/EMERGENCY CO-ORDINATORS – To appoint

P18/48 HEALTH & SAFETY CO-ORDINATOR – To appoint

P18/49 PARISH COUNCIL REPRESENTATIVES – To appoint members to local and other bodies

P18/50 TO RECEIVE THE CHAIRMAN'S REPORT – To receive the Chairman's report

P18/51 TO RECEIVE THE DISTRICT COUNCILLORS' REPORTS

P18/52 RESOLUTIONS

P18/52-1 **To approve the Parish Council's continued financial support for the 143 Bus for the financial year 2018-2019. No increase in cost expected**

P18/52-2 **To approve a proposal to lock the gates to Goosecroft Recreation Ground from approximately 11.00pm to approximately 8.00am for a temporary period at the end of which the Council will decide whether to install permanent gates to the site**

P18/52-3 **To approve a proposal from the Car Park Working Group**

P18/53 CLERK'S REPORT - To note the report

P18/53-1 Payments - to approve/ratify accounts for payment (tabled)

P18/53-2 Budget 2017/18 – to note

P18/53-3 Budget 2018/19– to note or comment on latest budget report (tabled)

P18/53-4 Budget 2018/19 Virements – to approve if any

P18/53-5 Correspondence to the Clerk not previously circulated

P18/54 TO RECEIVE ANY MEMBERS' ITEMS FOR THE NEXT PC AGENDA

The Chairman will move that under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst confidential matters are discussed

Part Two

P18/55 PARISH COUNCIL OFFICER HOURS – seasonal demands

Next Meeting: June 2018 – Chairman's Working Group
 June 2018 – Parish Council (Accounts)