

PURLEY ON THAMES PARISH COUNCIL
HIGHWAYS AND FOOTPATHS COMMITTEE

Minutes of the meeting of the Highways and Footpaths Committee
held at the Parish Office on 28th June 2018

PRESENT: Mrs C Collier (Chairman) Mr B Ayling Mr R Jones Mrs S Briscoe

In attendance: Mrs C Lamb (Clerk),

H18/13 TO RECEIVE APOLOGIES FOR ABSENCE – to accept apologies
Mr M Bishop, Mr G Rolfe

H18/14 TO ELECT A VICE-CHAIRMAN

Due to low attendance at the meeting the chairman proposed postponing election of vice-chairman until the next Highways and Footpaths Meeting.

Mrs Collier thanked Mr Ayling for his hard work, leadership, and the support given to her a Vice-Chairman, during his years as Chairman of Highways and Footpaths.

H18/15 TO RECEIVE ANY DECLARATIONS OF INTEREST – to receive declarations of interest and written requests for dispensations for disclosable pecuniary interests from councillors on items on the agenda and to grant any requests as appropriate.

None received

H18/16 TO RECEIVE ANY STATEMENT OR QUESTIONS FROM MEMBERS OF THE PUBLIC -The meeting may adjourn for a period up to, but no longer than, 20 minute

No members of the public were in attendance.

H18/17 TO RECEIVE AND CONFIRM THE MINUTES – to confirm as a correct record the Minutes of the meeting held on 8th March 2018 (circulated). Minutes to be taken as read.

Minutes from 8th March 2018 were confirmed as correct and signed by the Chairman.

H18/18 PAST SUBJECT MATTERS FOR REPORT ONLY – (that are not already on the agenda).

H18/09-1 The Clerk had contacted Reading Bus Company three times but had not received a response.

H18/07 Mr R Jones had spoken to WBC team to ask waste collection contractor not leave litter on the roads while making street collections. Mr Ayling reported that there may have been a slight improvement but there was still litter on the roadside.

Mrs Briscoe had contacted Natural England and then WBC about disabled access to the lock via Blount's Meadow. The gate was already being replaced and, after further, discussion proposals to

address the uneven section of the right of way were being considered. More details would be available at a later meeting.

H18/19 TO RECEIVE REPORTS FROM THE PARISH OFFICE ON ACTIONS UNDERTAKEN SINCE THE PREVIOUS MEETING:

- a. ACTION LOG – was reviewed and updated.

There was a discussion about the condition of the gate into the Allotments. The Committee agreed that the gate and gateposts should be replaced and consideration given to the need for height restriction barriers. The Clerk was informed she would receive a proposal item for the next Parish Council agenda to request funding towards the cost of replacing the gate as it would exceed the Allotment Routine Maintenance budget.

- b. AMENITIES OFFICER REPORT – received and noted
- c. ALLOTMENT REPORT – received and noted

H18/20 TO RECEIVE FURTHER REPORTS ON THE FOLLOWING (if any)

- a. HIGHWAYS & FOOTPATHS
- b. PIKESHAW
- c. GROUNDS MAINTENANCE - It was reported that the overgrowth/weeds had not been cut back in Callys Alley for some time. The Clerk would check with the Grounds Maintenance Contractors.
- d. FLOOD MANAGEMENT
- e. BUS SERVICES – It was noted that the new Volunteer Car Service was about to launch.
- f. STREETLIGHTING
- g. LITTER – a group of resident volunteers have a rota for litter picking in Blount’s Meadow and Bucknell’s Meadow and along the riverbank. The Committee agreed that a social event to thank these residents should be planned.

H18/21 TO RECEIVE A REPORT FROM THE LAST NAG MEETING (if any)

No new update since the last report to the Parish Council. The next meeting would be held at the end of July 2018.

H18/22 RESOLUTIONS

H18/22-1 TO CONSIDER POSSIBLE LOCATION OF A SALT-BIN AT GOSECROFT RECREATION GROUND.

It was **RESOLVED** that the Parish Council would not site a salt-bin a Goosecroft Recreation Ground. (unanimous)

H18/22-2 TO APPROVE, DUE TO AN INCREASE IN COST OF MATERIALS, AN ADDITIONAL £200 TOWARDS THE CONTRUCTION OF MICRO-PLOTS AT THE ALLOTMENT (£350 was previously approved H17/40, 4th Dec 2017)

It was **RESOLVED** to approve the additional £200 towards the budget for building the micro-plots at the Allotments. (unanimous)

H18/22-3 **TO REVIEW THE WBC DRAFT WINTER SERVICE PLAN FOR WINTER 2018/19. COMMENTS TO BE RECEIVED BY WBC BY 6TH AUGUST 2018.**

It was **RESOLVED** to approve the WBC Winter Service Plan 2018/19 with no additional comments. (unanimous)

H18/22-4 **TO APPROVE AN ANNUAL FEE FOR MICRO-PLOTS AT THE ALLOTMENTS OF £10 PER YEAR.**

It was **RESOLVED** to approve an annual fee for a Micro-plot of £10 per year. (unanimous)

H18/23 **BUDGET 2018/19** – Noted.

H18/24 **TO RECEIVE ANY MEMBERS ITEMS FOR THE NEXT HIGHWAYS AND FOOTPATHS COMMITTEE AGENDA**

Social event for litter pickers

Date of next meeting: Parish Council: 5th April 2018