

PURLEY ON THAMES PARISH COUNCIL

Minutes of the meeting of the Parish Council held at the Parish Office,

on Thursday 17th January 2019 at 7.30pm.

Present: Cllr S Briscoe (Chairman) Cllr G Rolfe Cllr C Collier Cllr R Jones
Cllr P Beddoes Cllr R Farrow Cllr M Bishop Cllr N Haughton
Cllr J Chapman

In attendance: Mrs C Lamb, Clerk

P19/01 TO RECEIVE APOLOGIES FOR ABSENCE –

Apologies received from Mrs J Langford and Mrs S Sinclair

P19/02 TO RECEIVE DECLARATIONS OF INTEREST – None

P19/03 TO RECEIVE ANY STATEMENT OR QUESTIONS FROM MEMBERS OF THE PUBLIC

No members of the public attended.

P19/04 TO RECEIVE AND CONFIRM THE MINUTES – to confirm as a correct record the Minutes from the meeting held on the 6th December 2018.

It was agreed that an addition to Resolution P18/118-2 should be '*and the Council requested that the formal funding application (Grant Awards) process be used in future*'.

The minutes were signed by the Chairman.

P19/05 PAST SUBJECT MATTERS FOR REPORT ONLY (that are not already on the agenda).

Burial Ground Working Group – Cllr Beddoes gave a verbal report of the BGWG meeting. A full discussion of the issues around the update and enforcement of Burial Ground rules had taken place and another meeting was being planned before the Barn Committee Meeting on the 7th February 2019.

Goosecroft Development Working Group – The Clerk had been trying to contact the Consultant without success. It was agreed that Cllr Farrow would take a copy of the Village Plan to the Consultant's offices.

P19/06 TO RECEIVE THE REPORTS OF THE FOLLOWING COMMITTEES AND TO NOTE THEIR DECISIONS THERETO:

Planning Committee – 17th Dec 2018, 7th Jan 2019

Noted

Cllr Rolfe reported that the Appeal on footpaths had been upheld and as a result there may be a public enquiry.

There had been a Planning Application for Change of Use of Land from Agricultural to Equestrian. The Application had made a reference to the Public Right of way which had caused confusion amongst some residents about the position of the Parish Council. As a result of comments received, the Planning Committee had submitted additional comments to WBC Planning to clarify the Parish Council's position.

Highways & Footpaths, 3rd December 2018 – The Clerk apologised as a clerical error meant the minutes were not available to distribute. The Highways and Footpaths Minutes would be presented at the next PC Meeting.

P19/07 TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Cllr Rick Jones gave his report:

- Elections in May 2019 – Cllr T Metcalf and Cllr P Bale would not be standing again. The Conservative Party had approved two new candidates for the ward.
- As ward boundaries had shifted there would be a review of polling stations.
- The restructuring at West Berkshire Council would be implemented slowly to enable a smooth transition. An Executive Director for People had been appointed.
- WBC Budget would put before Council for approval in March.

P19/08 CLERKS REPORT

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| i) | Payments and receipts for month 8 | Noted |
| ii) | Budget – to receive the latest budget report | Noted |
| iii) | Correspondence not already circulated. | |
- Noted

- A Freedom of Information Request had been received for correspondence between the Parish Council and Springs Farm in reference to footpaths. Initial request received on 28th December, however initial address given was incorrect. This was corrected by individual who made the FOI request on the 17th January 2019. The applicant had been updated that the correspondence was being gathered and the Clerk would contact the individual with a cost for copies of the material as soon as it was gathered. Any third party details in emails could have to be redacted.
- A final draft of the PSSC Lease had been received from the Council’s Solicitor for review. The Lease Working Group would meet to review before bringing to Council.

P19/09 TO RECEIVE THE CHAIRMAN’S REPORT

The NAG meeting would take place on the 28th January 2019. The Chairman asked that Councillors let her know of any issues they would like her to raise.

Purley Post Office robbery – the Chairman has written to Mrs Sadhu to offer the Council’s assistance to communicate any temporary closures on PC website and noticeboards.

Flood Wardens – the annual teleconference with WBC’s Emergency Planning Manager took place in December. The Parish Flood Warden Co-ordinator took part and then met with local Flood Wardens. A number of Flood Wardens stepped down and so it was necessary to recruit new Flood Wardens.

Village Agent – the Chairman had written to WBC Village Agent Co-ordinator to ask if the Parish Council could assist in recruiting a new Village Agent but had not had a reply.

Elections in May 2019 – The Clerk would need to submit nominations by the 3rd April. Cllrs were ask to let the Clerk know if they intended to stand before the Parish Council meeting on the 14th February 2019.

P19/10 RESOLUTIONS

The Chairman proposed moving 10-1 to the end to make sure that Items 10-2 & 10-3 were not rushed if discussion on 10-1 became extended. The Committee agreed.

P19/10-2 To agree the Precept request for the 2019-2020 financial year.

It was **RESOLVED** to agree a precept request of £150,000.00. (*8 support, 1 abstention*)
It was noted that the budget would need to be published and a visual representation was agreed.

P19/10-3 To approve the proposal from the Barn Committee to reduce the size of the soil compound in the Burials Ground to enable another full row of burials

A guide estimate for the work was reported from Cllr Bishop as between £750 to £1000. Formal quotes were being gathered.

It was **RESOLVED** to approve the proposed project and approve a budget of £1000.00. (*Unanimous*)

P19/10-1 To receive each Committee's proposal for actions from the Village Plan Action List of which it will take ownership and to formally adopt into a list of actions owned by the Parish Council.

The Village Plan Action list was reviewed. The actions were updated with ownership assigned to committees where possible. The documents were updated to be attached to the Minutes.

It was **RESOLVED** that committees would review their items from the VP Action List and agree a project timeframe for when items could be worked upon and, potentially, implemented.
See attached document (Addendum 1).

P19/11 TO RECEIVE ANY MEMBERS ITEMS FOR THE NEXT PC MEETING

- Cllr Rolfe would submit a proposal for an Electric Gate at Goosecroft and another proposal to install hot water in the Parish Office.
- Cllr Bishop would submit a proposal regarding the Disabled Access WC at Goosecroft.
- Cllr Chapman would give an update on the additional memorial plaques for the Church and Memorial Hall.

NEXT MEETING:

Parish Council: Thursday 14th February 2019

Addendum 1

Approved Village Plan Action List

DRAFT

Addendum 2

Receipts & Payments Report

Month 8 (6 sheets)

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