



Purley on Thames Parish Council

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The next Annual Meeting of the Parish Council will be held in the Parish Office on Thursday 9th May 2019 at 7.30pm for the purpose of transacting the following business.

(Members of the public and press are invited to attend the meeting)

C H Lamb

Clerk to the Council

2nd May 2019

AGENDA

- P19/35 ELECTION OF CHAIRMAN** – To elect a Chairman of the Parish Council for the ensuing year and receive the Chairman's Declaration of Acceptance of Office.
- P19/36 ELECTION OF VICE CHAIRMAN** – To elect a Vice Chairman for the ensuing year and receive the Vice-Chairman's Declaration of Acceptance of Office.
- P19/37 TO RECEIVE APOLOGIES FOR ABSENCE** – *to consider to be formally approved by council.*
- P19/38 TO RECEIVE DECLARATIONS OF INTEREST** – *to receive declarations of disclosable pecuniary interests and other interest in items on the agenda and written requests for new DPI dispensations and to grant any requests as appropriate.*
- P19/39 TO RECEIVE ANY STATEMENT OR QUESTIONS FROM MEMBERS OF THE PUBLIC** - *The Chairman may adjourn the meeting to allow questions from the public for a period up to, but no longer than, 20 minutes.*
- P19/40 TO RECEIVE AND CONFIRM THE MINUTES** – to confirm as a correct record the Minutes of the meeting held on 4th April 2019 (circulated). *Minutes to be taken as read.*
- P19/41 PAST SUBJECT MATTERS FOR REPORT ONLY** (*that are not already on the agenda*).
- P19/42 TO RECEIVE THE REPORTS OF THE FOLLOWING COMMITTEES AND TO NOTE THEIR DECISIONS THERETO:**
- Planning** – 15th April, 29th April, 6th May
Highways & Footpaths – 11th April 2019

P19/43 CORPORATE GOVERNANCE – to reaffirm the following:

- P19/43-1 Standing Orders (no changes)
- P19/43-2 Financial Regulations (no changes)
- P19/43-3 FOI Model Publication Scheme (updated as requested P18/63-1)
- P19/43-4 Health & Safety Policy Statement (no changes), Complaints Policy (no change), Open Meetings Policy (no change)
- P19/43-5 General Power of Competence – to confirm the eligibility of the Parish Council to qualify as an eligible parish council under the conditions prescribed in the General Power of Competence (Prescribed Conditions) Order 2012

P19/44 APPOINTMENT OF STANDING COMMITTEES

- i) Highways and Footpaths ii) Recreation iii) Barn Management iv) Planning

*To adjourn the Council meeting in order that Committees may elect their Chairman.

- v) To confirm the Committee terms of reference (no changes)

P19/45 FINANCIAL MATTERS –

To appoint. – i) Responsible Financial Officer ii) Cheque Signatories iii) Internal Auditor

To review - Internal Audit Plan 2016

P19/46 CLERK'S REPORT - To note the report.

- P19/46-1 Annual Return – to confirm and agree to be signed by the Chairman
- P19/46-2 Payments – to note latest payment & receipt reports (tabled)
- P19/46-3 Budget 2018/19 – to note (tabled)
- P19/46-4 Budget 2019/20– to note or comment on latest budget report (tabled)
- P19/46-5 Budget 2017/18 Virements – to approve if any
- P19/46-6 The Chairman to check and sign latest bank reconciliation.
- P19/46-7 Correspondence to the Clerk not previously circulated
 - Internal Auditor Report (April 24th, 2019).
 - Email from Trentham Bowls Club

P19/47 WORKING GROUP – To appoint members to sit on the under-mentioned Advisory Groups

- i) Grants
- ii) Financial Risk Assessment
- iii) Human Resources
- iv) Health Safety and Access
- v) Bungalow

P19/48 FLOOD/EMERGENCY CO-ORDINATORS – To appoint

P19/49 PARISH COUNCIL REPRESENTATIVES – To appoint members to local and other bodies.

P19/50 TO RECEIVE THE CHAIRMAN'S REPORT- To receive the Chairman's report

P19/51 TO RECEIVE THE DISTRICT COUNCILLORS' REPORTS.

P19/52 RESOLUTIONS

P19/52-1 **To approve the proposal to carry out works to enable the existing outside Disabled WC, on the western end of the Pavilion, to be opened for use by the general public (within specific hours) and add a wall mounted baby changing unit.**

This has been brought to council again (after being approved in Feb 2019) due to increased costs because quotations for the locking mechanism were higher than originally expected.

P19/52-2 **To approve the proposal to name the Sports Pavilion the 'Cecil Fright Sports Pavilion'.**

P19/52-3 **To approve the pet addendum agreed by the Bungalow Working Group for the current tenant, only.**

P19/52-4 **To approve the proposal to have the PC website re-designed.**

P19/53 TO RECEIVE ANY MEMBERS' ITEMS FOR THE NEXT PC AGENDA-

The Chairman will move that under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst confidential matters are discussed

Part Two

P19/54 HR Matter

Next Meeting:

6th June 2019 – Chairman's Working Group

13th June 2017 – Parish Council