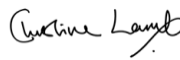




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## BARN MANAGEMENT COMMITTEE

The next meeting of the Barn Management Committee will be held in the Parish Office on Thursday 4<sup>th</sup> July 2019 at 7.30pm for the purpose of transacting the following business  
(Members of the public are invited to attend Part 1 of the meeting)

  
Clerk

27<sup>th</sup> June 2019

### AGENDA

- B19/12 TO RECEIVE APOLOGIES FOR ABSENCE** – to accept apologies
- B19/13 TO ELECT A VICE CHAIRMAN**
- B19/14 TO RECEIVE ANY DECLARATIONS OF INTEREST** – to receive declarations of interest and written requests for dispensations for disclosable pecuniary interests from councillors on items on the agenda and to grant any requests as appropriate
- B19/15 TO RECEIVE ANY STATEMENT OR QUESTIONS FROM MEMBERS OF THE PUBLIC** – the meeting may adjourn to allow questions from the public – *a period up to but no longer than 20 minutes*
- B19/16 TO RECEIVE AND CONFIRM THE MINUTES** – to confirm as a correct record the Minutes dated 7<sup>th</sup> February 2018 (circulated). Minutes to be taken as read.
- B19/17 PAST SUBJECT MATTERS FOR REPORT ONLY** (that are not already on the Agenda)
- B19/18 PARISH OFFICE REPORTS** – to receive reports on bookings and general management
  - A. BARN REPORT
  - B. BURIAL GROUND REPORT
  - C. ACTION LOG – review of items

*In particular to request the committee agree a review of the Barn assets to be updated on the Asset Register. Agree timeframe.*

- B19/19 REPORT FROM THE CHAIRMAN** – if any further matters to report



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**B19/20 RESOLUTIONS**

**B19/20-1 To approve a budget for the refurbishments of the Barn WCs.**

*See Barn Report for financial details.*

**B19/20-2 To approve the request from a regular user of the Barn to extend storage facilities in the rear compound.**

**B19/20-3 To approve a request from a regular user of the Barn to make an adjustment to the terms of use.**

Proposal: to adjust point 7 in 'Compound notes' to add 'the Parish Council would endeavour to give at least 8 weeks notice'.

**B19/20-4 To approve a request from a regular user of the Barn to replace their existing noticeboards in the small hall with ones that have a covering door that would protect the display.**

**B19/20-4 To agree a timeframe within which the Parish Council will endeavour to issue Exclusive Rights of Burial to licence holders.**

**B19/20-5 To formally approve the revised 'Details of Memorial Form'.**

*The form has been checked with a local stonemason to ensure the technical language is clear.*

**B19/21 BUDGET 2019/20 – tabled for information**

**B19/22 TO RECEIVE ANY MEMBERS' ITEMS FOR THE NEXT BARN COMMITTEE AGENDA**

**B19/23 DATE OF NEXT MEETING**