

## PURLEY ON THAMES PARISH COUNCIL

### Minutes of the meeting of the Parish Council held at the Parish Office on Thursday 17<sup>th</sup> October 2019 at 7.30pm

**Present:** Cllr Sue Briscoe (Chair)      Cllr M Bishop      Cllr J Chapman      Cllr G Adams  
Cllr P Beddoes      Cllr B Nix      Cllr S Sinclair      Cllr J Langford  
Cllr N Haughton      Cllr R Farrow      Cllr R Jones (WBDC)

**In attendance:** Mrs C Lamb, Clerk

#### **P19/95      TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr C Collier, Cllr B Ayling

#### **P19/96      TO RECEIVE DECLARATIONS OF INTEREST**

Cllr R Farrow – Membership of PJFC and PSSC  
Cllr M Bishop – Membership of PoT Cricket Club and PSSC  
Cllr R Jones – Membership of PoT Tennis Club and PSSC

#### **P19/97      TO RECEIVE ANY STATEMENT OR QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from the member of the public.

#### **P19/98      TO RECEIVE AND CONFIRM THE MINUTES** – to confirm as a correct record the Minutes from the meeting held on the 12<sup>th</sup> September 2019.

The Minutes were agreed as an accurate record and signed by the Chairman.

#### **P19/99      PAST SUBJECT MATTERS FOR REPORT ONLY** (*that are not already on the agenda*).

Cllr Sarah Sinclair reported that a new stall holder attended the Farmers Market on the 12<sup>th</sup> October. Two new stalls may join in the new year. Cllr Sinclair had made enquiries about a possible replacement to the Scouts stall that had been located in the carpark.

The Chairman thanked Cllr Sinclair for her work.

#### **P19/100      CLERKS REPORT**

- |   |                              |
|---|------------------------------|
| i) Payments and receipts for months 5 and 6 to-date   | NOTED                        |
| ii) Budget – to receive the latest budget update  | NOTED                        |
| iii) Present bank reconciliation for signature.   | Mth5 signed.                 |
| iv) External Audit  |                              |
| The Clerk reported that the Council had received Confirmation from PKF Littlejohn, external auditors, of the completion of review. No matters were raised as a cause of concern that relevant legislation and regulatory requirements have not been met. The Notice of Conclusion of audit had been displayed in the office noticeboard and the PC website. |                              |
| v) Correspondence not already circulated – <i>if any</i> .  | None not already circulated. |

**P19/101 TO RECEIVE THE CHAIRMAN'S REPORT**

Cllr Sue Briscoe presented her Chairman's Report to the Council.

- **Meeting at Springs Farm** – 11<sup>th</sup> October 2019

Representatives of Purley on Thames Parish Council, Cllr Briscoe, Cllr Bishop and the Clerk, and Pangbourne Parish Council's Vice-Chairman attended this meeting. Cllr Briscoe reported it was a useful and informative visit. Two main issues would arise over the next nine months: 1. Application to close the footpath passing close to the house and transferring this to the permissive footpath by the railway. 2. The Planning Inspectorate Inquiry proposed for July 2019.

- **Post Office Meetings** – 8<sup>th</sup> and 11<sup>th</sup> October 2019

On the 8<sup>th</sup> October the Community Shop Working Group met with the Plunkett Foundation that supports community businesses. It was a very useful meeting.

On the 11<sup>th</sup> October there was a community meeting in the Barn where the working group did a presentation about their progress and asked for endorsements to continue their work, formalize the Working Group and move forward towards setting up the community shop. The meeting fully endorsed the proposals.

- **Tree Planting**

A local resident, who is a Forest School Teacher, had asked whether the Council whether the PC would support (in principle) a group of local people wanting to organize some community tree planting events and follow up with aftercare. It would be hoped to involve schools, pre-schools and nurseries as well as other groups. The Council agreed it supported this project in principle.

**P19/102 TO RECEIVE THE REPORTS OF THE FOLLOWING COMMITTEES AND TO NOTE THEIR DECISIONS THERETO:**

- **Planning Committee:** 16<sup>th</sup> September and 7<sup>th</sup> October 2019 NOTED

**P19/101 TO RECEIVE AN UPDATE FROM THE GOSECROFT DEVELOPMENT WORKING GROUP.**

Cllr Rick Farrow presented a report from the Working Group with regards to 19/01670/COMIND. The report informed the Council about requests from the Planning Authority for additional information to support the planning application. The report recommended to Council that additional funds should be used to provide the additional information requested with the services of the consultant engaged by the Parish Council.

The Chairman proposed, and it was agreed by the Council, to bring item **P19/106-3** forward on the Agenda.

**P19/106-3 To decide the Council's next actions with regards to the Goosecroft Development Application 19/01670/COMIND and approve any possible additional funding required.**

It was **RESOLVED** to continue with the planning application 19/01670/COMIND and to approve an additional £5000.00 budget to cover the costs required to achieve this.

**P19/105 TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS**

West Berkshire District Cllr Rick Jones provided a verbal report to the Council.

- The new senior management structure at WBC had now been implemented. Under the Chief Executive, Nick Carter, would now be three Executive Directors. It was believed, the new structure would enable the Chief Executive to work more strategically.

- The WBC Climate Change Conference would take place on 28<sup>th</sup> October at Newbury College. Over 300 people had booked tickets. There were approximately 50 still available.
- Pangbourne Library had re-opened after being refurbished.
- WBC had been working with local businesses to provide support with Brexit preparations. There had been no serious concerns reported by local businesses to WBC about supply chains for businesses.

## **P19/106 RESOLUTIONS**

P19/106-1 **To approve a revised Code of Conduct document that would bring the Parish Council in line with current standards. The draft is based on the WBC Code of Conduct as recommended by SLCC and the WBC Monitoring Officer.**

It was **RESOLVED** to approve the proposed Code of Conduct. *(9 Support, 1 abstention, 1 against)*

P19/106-2 **To approve a quotation to address security and compliance issues with the Parish Council website.**

It was **RESOLVED** to approve a budget of £2k to address the security and compliance issues with the Parish Council website.

P19/106-3 *See section P19/101*

P19/106-4 **To extend the use of a security firm to lock the gates to Goosecroft Recreation Ground for 3 nights a week beyond the end of 2019.**

It was **RESOLVED** to approve funding to continue using the security firm to lock the gates at Goosecroft at night. It was agreed to ask for the gates to be locked two nights a week (a Saturday and one other night, excluding Sunday, at random) with an understanding that if any anti-social behavior issues arose, the Officers had discretion to increase the visits to three nights per week again.

## **P19/107 TO RECEIVE ANY MEMBERS ITEMS FOR THE NEXT PC MEETING**

Update on TVFM  
PSSC Lease  
Update from the Land Working Group.

### **Part Two**

*The Chairman will move that under the Public Bodies (Admission to Meetings) Act 1960 s1(2), the press and public is excluded from the meeting whilst confidential matters are discussed.*

## **P19/ HR Matter**

The Council **RESOLVED** to approve additional funds from reserves of £224.61 per month to employ a locum Clerk (with no cross-over with existing Clerk) until a permanent Clerk was appointed.

## **CLOSE OF MEETING**

Chairman's Reception: 28<sup>th</sup> October 2019

Parish Council: 12<sup>th</sup> December 2019